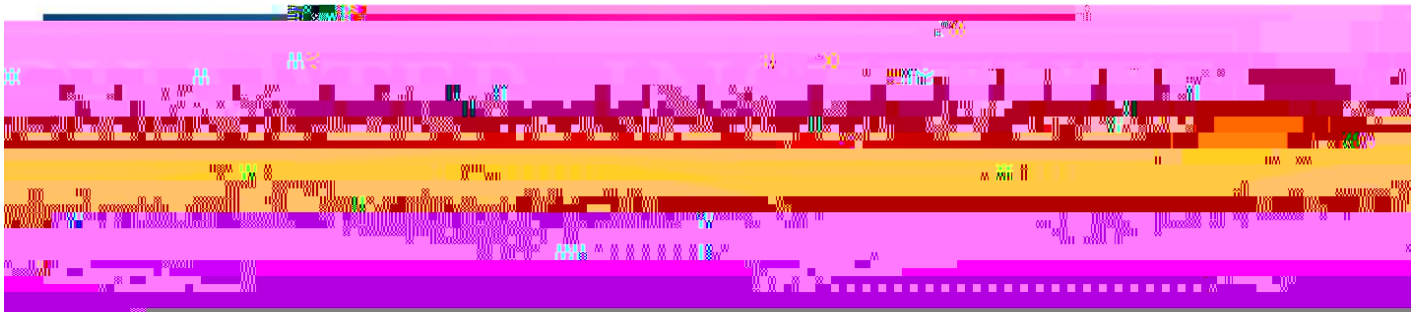
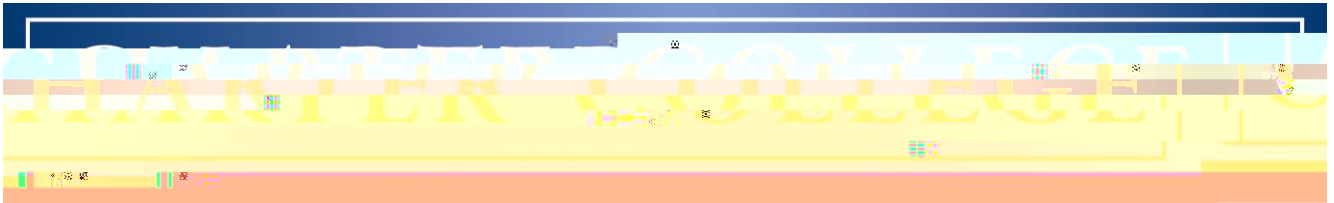


CATALOG SUPPLEMENT

2024-2025



Cheyenne Carlson
Student Employment Recruiter

Kimberly Lowery
Financial Aid Officer
School Certifying Official

**Stephanie Solorio, Yunuen
Zamora**
Student Success Coach

Ami Mars
Student Clinical Coordinator

PROGRAM ADMINISTRATION & FACULTY

Not all programs are available at all campuses; refer to Programs of Study in the Catalog.

PROGRAM ADMINISTRATION

Christy Ruiz - Dean of Education

M.B.A., Everest University, Human Resources; B.S.B.A., California State University-San Marcos, Management /Marketing; A.A., North Idaho College, Psychology

Booher, Cynthia - Dean of Nursing

Campus: Anchorage

Subject: Nursing

Ph.D., University of Phoenix, Nursing, M.S., University of Phoenix, Nursing Education, B.S. Winston Salem State University, Nursing

Woods, Sandra - Associate Dean of Nursing

Campus: Anchorage

Subject: Nursing

M.S., University of Alaska, Health Care Administration: Nursing Science

Addington, Lan-Dai Dean of Diagnostic Medical Imaging Programs

Campus: Anchorage, Salt Lake, Oxnard, Canyon Country

Subject: Diagnostic Medical Sonography

M.B.A. Western Governors University, Healthcare Management, B.S. University of Nevada Las Vegas, Nuclear Medicine

Grgas, Ivan Program Manager

Campus: Canyon Country, Fife, Lacey, Lancaster, Oxnard, Pasco, Vancouver

Subject: Dental Assisting, Pharmacy Technician, Veterinary Assistant

MSN, California State University, History, BA, Loyola Marymount University, History

McLaughlin, Kathleen Program Manager

Campus: Anchorage, Lacey, Lancaster, Pasco, Vancouver

Subject: Applied Technology, HVAC/R and Welding

M.B.A., Charter College, Business Administration; B.A., University of Washington, History

Sunga, Paul Program Manager

Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Oxnard, Pasco, Salt Lake, Vancouver, Yakima

Subject: Medical Assistant, Phlebotomy

B.S., Charter College, Healthcare Administration

Williams, Brandon Program Manager

Campus: Anchorage

Subject: Online Programs

M.A., Ashford University, Organizational Management; B.A., San Diego State University, Communication

PROGRAM SUPERVISORS

Perez, Benjamin Program Supervisor

Campus: Anchorage

Subject: Computer Aided Design, Computer Information Systems, Computer Networking Systems, Cybersecurity

Doctor, California Southern University, Business Administration; Master of Science, National University, Information Systems; Bachelor

Ara, Sharika Adjunct Instructor
Campus: Anchorage
Subject: Allied Health, Health Care Administration, Medical Office Administrative Assistant
PharmD., University of Southern California, Pharmacy; B.S., University of Southern California, Biology

Archibald, Sarah - Adjunct Instructor
Campus: Anchorage
Subject: General Education
PhD, University of Maryland, Public Policy; M.A., George Mason University, Sociology; B.S., State University of New York, Sociology

Askin, Teather Lead Instructor
Campus: Billings
Subject: Medical Assistant

Asman, Sean Adjunct Instructor
Campus: Anchorage
Subject: Medical Assistant
A.A.S, Charter College, Applied Science in Allied Health

Ausink, Ivy Adjunct Instructor
Campus: Yakima
Subject: Medical Assistant
Certificate, Charter College, Medical Assistant

Avalos, David Adjunct Instructor
Campus: Pasco
Subject: HVAC/R

Azenon, Jonathan - Adjunct Instructor
Campus: Canyon
Subject: Anatomy & Physiology
B.S. Molecular Biology .993024j15(7gy)-99302(d)-3.9B9067(ti)(D.)-1.0ech i80962.9917(o)-1.99038988696(H)-5.3188(.)-1.98331(Cal)-1(i)-1(f)3

Burns, Robbin Lead Instructor
Campus: Vancouver
Subject: Dental Assisting

Campus: Pasco
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration
Certificate, Charter College, Heating, Ventilation, Air Conditioning, and Refrigeration

Copeland, Cierra Adjunct Instructor
Campus: Yakima
Subject: Medical Assistant
Certificate in Medical Assistant, Concorde Career College

Cosby, Heidi Full Time Instructor
Campus: Pasco
Subject: Medical Assistant
Certified Medical Assistant Program. Charter College, Nursing Assistant Program, Columbia Basin College

Coste, Elizabeth Adjunct Nursing Instructor
Campus: Anchorage
Subject: Nursing
MSN, Western Gov y "d/ ‡ 8 y ° ° # # v

Curry-Cook, Tia - Adjunct Instructor
Campus: Anchorage, Oxnard, Vancouver
Subject: Allied Health, Health Care Administration, Medical Assistant, Medical Office Administrative Assistant, Medical Billing and Coding
D.H.A., University of Phoenix, Healthcare Administration; M.P.A., Western Michigan University, Health Care Administration

Curtis, Lindsay Adjunct Instructor
Campus: Pasco
Subject: Dental Assisting
Certificate, Yakima Valley Community College, Dental Assisting

Crawford, Stephanie – Lead Instructor
Campus: Lacey
Subject: Medical Assistant
Diploma, Altierus Career College, Medical Assisting

Davis, Eva - Adjunct Instructor
Campus: Anchorage
Program: Medical Office Administrative Assistant, Medical Billing and Coding
M.H.A., Capella University, Health Administration; B.S., DeVry University, S892(Cap)-013.99057(;)-0.999-8 u9811(e)3.8-6.9(Su)-2.99476(Td i-1772(2041.99465(ti568(A49917(o)-1.991(ra)-2(ge)-16.6609()J T*(Pro)-3.99425(gram:)Wena83())-1(tM1)VJ /R7 9.()J /R13)-8.75.99557(H)-13.0

Diaz, Ericka Full Time Instructor
Campus: Pasco
Subject: Medical Assistant

Campus: Canyon Country
Subject: Medical Assistant
Certificate, Charter College, Medical Assistant

Guiteras, Holly - Adjunct Instructor
Campus: Anchorage, Oxnard, Vancouver
Subject: General Education
M.A., Chapman University, Counseling; B.A., University of San Diego, Communication

Hageman, Faith - Adjunct Instructor
Campus: Pasco
Subject: Medical Assistant
A.A.S., Charter College-Pasco, Medical Office Administrations Assistant; Certificate, Charter College, Medical Assistant

Hall, Allen Full Time Instructor
Campus: Anchorage
Subject: Heating, Ventilation, Air Conditioning and Refrigeration

Hamilton, Heather Adjunct Nursing Instructor
Campus: Anchorage
Subject: Nursing
MSN, Frontier Nursing University, BSN, University of Arizona

Harris, Staci Full Time Instructor
Campus: Pasco
Subject: Dental Assisting
Diploma, Altierus Career College, Dental Assisting

Heaney, Jill - Adjunct Instructor
Campus: Anchorage, Oxnard
Subject: Applied Technology, Business Administration, Business Management, Business Office Administration
D.B.A., Argosy University, Management; M.S., Duquesne University, Leadership, and Information Technology; B.S., Duquesne University, Professional Studies

Hearron, Lori - Lead Instructor
Campus: Yakima
Subject: Medical Assistant
Certificate, Yakima Valley Community College, Medical Assistant; Certificate, Yakima Valley Community College, Medical Terminology

Henderson, Anica – Interim Lead Instructor
Campus: Salt Lake
Subject: Diagnostic Medical Sonography
B.S. Public Health, California Coast University, Diploma in Medical Sonography, American Career College

Herman, Katelyn - Adjunct Instructor
Campus: Anchorage
Subject: Nursing
M.S.N. Chamberlin University, B.S.N. Chamberlin University

Hernandez, Mary - Adjunct Instructor
Campus: Anchorage
Subject: Medical Assistant, Medical Office Administrative Assistant
Diploma, Bryman College, Medical Office Management

Heriveaux, Robert Full Time Instructor

Campus: Anchorage, Oxnard, Vancouver

Subject: Allied Health, Health Care Administration, Medical Assistant, Medical Office Administrative Assistant, Medical Billing and Coding

M.B.A., Eastern University, Healthcare Administration; B.S., Northeastern University, Political Science

Hicks, Elton - Adjunct Instructor

Campus: Lacey

Campus: Vancouver
Subject: Pharmacy Technician
PharmD, Midwestern University Glendale, BS Brigham Young University, Biotechnology

Jones, Crystal Adjunct Instructor

Campus: Anchorage

Subject: General Education

M.A., University of Phoenix, Education Adult Education and Training; B.S., University of Phoenix, Human Services; Certificate, AZ
Department of Education, Adult Education

Jones, Edward - Adjunct Instructor

Campus: Salt Lake
Subject: Medical Assistant

Morgan, Cheryl Adjunct Instructor

Campus: Anchorage

Subject: Computer Networking Systems, Computer Information Systems, Cybersecurity, Student Success

PhD, Capella University, Information Technology; M.S, Capella University, Healthcare Information Technician; B.S., Kennesaw State University, Information Systems

Morris, Alicia Adjunct Instructor

Campus: Wenatchee

Subject: Medical Assistant

Certificate, Charter College, Medical Assistant

Nagel, Sarah Adjunct Instructor

Campus: Anchorage

Subject: General Education

Doctor of Philosophy, William Marsh Rice University, Physics; M.S., Rice University, Atomic Physics; B.S., Mississippi State University, Physics;

Nibler, Charlotte Full Time Instructor

Campus: Vancouver

Subject: Medical Assistant

Certificate, Portland Paramedical Center, Medical Assistant

Niezgoda, James Lead Instructor

Campus: Vancouver

Subject: Heating, Ventilation, Air Conditioning, and Refrigeration

Nofs, Elizabeth Adjunct Instructor

Campus: Anchorage, Oxnard

Subject: Business Management, Business Office Administration

B.A., University of Michigan-Ann Arbor, Biology

Nunez, Araceli Full Time Instructor

Campus: Pasco

Subject: Medical Assistant

A.A.S., University of Phoenix, Health Management; Certificate, Charter College, Medical Assisting

Oborny, Jared – Full Time Instructor

Campus: Anchorage

Subject: Science

D.O., Cleveland Chiropractic College, Biology/Science; B.A., University of Kansas, Biology

Oravitz, Robert – Adjunct Instructor

Campus: Anchorage

Subject: Business Management, Business Office Administration,

M.B.A., Patten University, B.S., Business Management, Thomas Edison State University

Ortega, Anthony – Adjunct Instructor

Campus: Lancaster

Subject: Heating, Ventilation, Air Conditioning and Refrigeration

Otto, Linda Adjunct Instructor

Campus: Anchorage
Subject: Nursing
BSN, University of Phoenix; MSN, University of Phoenix

Renteria, Christopher Adjunct Instructor
Campus: Anchorage
Subject: Business Administration
B.S. University of Alaska, Health Management

Reyna, Enrique - Adjunct Instructor
Campus: Pasco
Subject: Dental Assisting

Rich, David - Adjunct Instructor
Campus: Lacey
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration

Richardson, Meghan -Adjunct Instructor
Campus: Vancouver
Subject: Dental Assisting
Certificate in Dental Assisting, Charter College

Rife, Renita - Adjunct Instruct3.9918(h)-3bi99085(ch(3.9918(h2.99.01772(ka)-4.9902o312(s)-6.01772(i)-1(s)8-3.99118(s)-)-6.45097(cas773(rt4
mpus-3.99119518(6.01772(: An)-3.01376(ch)-2.9917(o)-1.9919.0815.991(ra9302(r)-3.03337()JJ 12.2398 TL T*[Su)-2.99477(b)-3MedR)-1.99068197(rti

Campus: Pasco
Subject: HVAC

Sanchez, Keyana - Adjunct Instructor/Lab Instructor
Campus: Oxnard
Subject: Medical Assistant
Certificate, Charter College, Medical Assistant

Sanchez, Luisa - Adjunct Instructor/Lab Instructor
Campus: Pasco
Subject: Medical Assistant
Certificate, Charter College, Medical Assistant

Sandoval, Sara – Full Time Instructor
Campus: Farmington
Subject: Medical Assistant
AAS Allied Health, Charter College, Certified Medical Assistant, Charter College

Sarasin, Alison Nurse Simulation and Lab Coordinator/Adjunct Instructor
Campus: Anchorage
Subject: Nursing
B.S., University of Alaska Anchorage, Nursing

Scapa, Benjamin Director of Pharmacy Technician Program
Campus: Fife, Lacey
Subject: Pharmacy Technician
Pharmacy Doctor, University of the Pacific

Schulz, Ona – Lead Instructor
Campus: Fife
Subject: Medical Assistant
PA, University of Washington

Sequen, Daisy Adjunct Instructor
Campus: Canyon Country
Subject: Medical Assistant
Diploma, Everest College, Medical Assistant

Sexton, Dawn Adjunct Instructor
Campus: Anchorage, Oxnard, Vancouver
Subject: Medical Assistant

Shirley, Madrian - Adjunct Instructor
Campus: Anchorage
Subject: Nursing
B.S.N., Grand Canyon University, Nursing; A.D.N., Central Arizona College, Nursing

Sievers, Suzanne Adjunct Instructor
Campus: Anchorage
Subject: Nursing
M.S.N., University of Virginia, Nursing

Simpson, Linda Adjunct Instructor
Campus: Anchorage
Subject: Allied Health, Health Care Administration, Medical Assistant, Medical Office Administrative Assistant
M.Ed., City University, Technology, Curriculum, and Instruction; B.S., Southern Illinois University-Carbondale, Workforce Education and Development; Diploma, ETON Technical Institute, Medical Assisting

Small, Jonathan - Adjunct Instructor
Campus: Anchorage
Subject: Computer Information Systems
D.B.A., Argosy University, Business Administration; M.B.A., Argosy University, Business Administration, B.S., Argosy University,

Campus: Anchorage
Subject: Nursing
BSN, University of Alaska, Nursing Science

Starr, Theresa Lead Instructor
Campus: Oxnard
Subject: Medical Assistant

Steckline, Heidi - Lead Instructor
Campus: Pasco
Subject: Dental Assisting
Certificate, Yakima Valley Community College, Dental Assisting; A.A.S., Columbia Basin College

Stone, Yvette Adjunct Instructor
Campus: Anchorage
Subject: Diagnostic Medical Sonography
B.S., Mississippi State University, Biology

Stratton, Drew Full-Time Instructor
Campus: Vancouver
Subject: Welding

Striletskiy, Denis - Adjunct Instructor
Campus: Vancouver
Subject: We988ydn: Vanjecteur

Campus: Anchorage, Oxnard
Subject: Applied Technology, Business Administration, Business Management, Business Office Administration
M.S., Nova Southeastern University, Employment Law; B.S., Kansas State University, Human Resources Management

Torres, Venisha - Adjunct Instructor
Campus: Lacey
Subject: Medical Assistant
Certificate in Medical Assistant, Charter College

Usa, Zachary - Supervising Dentist
Campus: Fife
Subject: Dental Assisting
Doctor of Dental Surgery, University of Washington, BS, Biology, University of Washington

VanderPal, Geoffrey - Adjunct Instructor
Campus: Anchorage, Oxnard
Subject: Applied Technology, Business Administration, Business Management, Business Office Administration
D.B.A, Nova Southeastern University, Finance; M.B.A, Webster University, Business Administration; B.S.B.A, Columbia College, Finance,
Marketing, and Management

Vickers, Amanda - Adjunct Instructor
Campus: Anchorage
Subject: Paralegal
JD, Trinity Law School, Master of Legal Studies, Human Rights Emphasis, Trinity Law School, BA in Political Science, University of

TUITION AND FEES

EFFECTIVE: 02/13/2023 START

Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program. Full time students must take a minimum of twelve (12) quarter credit hours or a maximum of nineteen (19) quarter credit hours per term. Although Charter College encourages all students to attend full time occasionally students may attend part-time. If a student is attending part-time, financial aid will be adjusted based on actual hours attended.

Freshmen have successfully completed less than thirty-six (36) quarter credit hours. Sophomores have successfully completed at least thirty-six (36) quarter credit hours, but fewer than ninety (90) quarter credit hours. Juniors are those students who have successfully completed at least ninety (90) quarter credit hours. Seniors have successfully completed at least one hundred thirty-six (136) quarter credit hours.

ALASKA

DIPLOMA PROGRAMS

Program	Quarter Credits	Homework Hours	Contact Hours	Tuition	Books, Supplies & Fees	Institutional Total
---------	-----------------	----------------	---------------	---------	------------------------	---------------------

*The costs in the table are not those for the number of qua

WASHINGTON

DIPLOMA PROGRAMS

Program	
---------	--

(Online)								
Health Unit Coordinator (Online)	66	675	40 weeks	\$24,948	\$0.00	\$300	\$0	\$25,248

Certificate in Medical Office Administrative

*THE STUDENT TUITION RECOVERY FUND ASSESSMENT IS NON-REFUNDABLE.

OTHER COSTS - GENERAL

Item	Amount
Credit Earned by Proficiency ¹	\$100
Duplicate Certificate	\$25
Official Transcript	\$7
Duplicate CPR card	\$7
Lost Dosimeter Replacement	\$25
Computer Fee (excludes CAD) ²	\$300
CAD Program Computer Fee	\$1000
Welding/HVAC Tool Bag Replacement	\$430

¹ Non-refundable; this charge is per attempt and per course.

² This fee is non-refundable.

OTHER COSTS – UNIFORMS

ASSOCIATE OF APPLIED SCIENCE IN CYBERSECURITY

Charter College Course	Certification	Amount
CS1000	TestOut: ITF Pro ¹	\$3

